



FACULTY SENATE

Faculty Senate Meeting Agenda
 March 20, 2020
 1:00 PM until adjournment
 Synchronous Online Forum

- I. Welcome and Roll Call
- II. Review of Minutes from February 28, 2020
- III. Announcements
- IV. Airing of Grievances (2 minute limit)
- V. Introduction of New Topics (2 minute limit)
- VI. Reports
 - A. Executive Committee & Ad Hoc Ac Planning Cmte - Nolen
 - B. Chancellor's Report –Drale
 - C. Provost's Report - Bain
 - D. Council Reports
 1. Council on Core Curriculum and Policies
 2. Undergraduate Council
 3. Graduate Council
- VII. Old Business
 - A. **Motion FS_2020_05** Committee on Tenure (Legislation. Majority vote at one meeting, no second required.) Committee on Tenure E-voting Operating Procedures

Be it resolved to adopt the following e-voting operating procedures for the Committee on Tenure; and

Be it further resolved that if approved, implementation of these procedures occurs immediately.

Only members of the committee may propose an item to be decided by E-voting. Any member may propose an item to be decided by E-voting. Any member of the committee may require a meeting and that the voting be done at the meeting by notifying the chair of the committee in writing after an item to be decided by E-voting

has been communicated to the committee and before the end of the voting period. If there is a need to amend the item, then a meeting must be held.

The committee may consider through E-voting all routine matters of business. A matter of routine business is a matter that the committee encounters frequently in its operation and which the committee typically acts on with limited or no discussion. A policy decision or election cannot be considered as a routine matter of business.

If an item is to be decided by E-voting, it shall be communicated to all members of the committee, including *ex officio* members. E-voting will be conducted by email. The time period from the communication of the item by which the E-voting will be concluded is five days. The required percentage of those voting that will be used to determine if an item is approved is a majority of those voting, and the minimum number of the committee that must vote in order for an item to be approved is a quorum. The votes may be viewed by committee members during the voting and the results will be communicated to the committee via email.

Commentary: Faculty Senate Legislation FS_2016_1 and FS_2016_2 requires that e-voting operating procedures for standing committees of the Faculty Senate be approved by the senate.

VIII. New Business

A. Motion FS_2020_06 Building and Grounds Committee (Legislation. Majority vote at one meeting, no second required.) Planning and communication of construction, renovation, and repair projects.

Whereas construction, renovation, and repair to campus buildings while classes are in session has the potential to distract students and faculty from the institution's academic mission; and

Whereas some repair must occur quickly due to concerns about safety and the campus infrastructure;

Therefore, to the greatest extent feasible while still protecting human safety and maintaining campus infrastructure, all construction, renovation, and repair to campus buildings shall be scheduled at times that are minimally disruptive to the academic mission; and

Therefore Facilities Management shall develop a Communication Plan for each project, and this plan shall be reviewed by the Buildings and Grounds Committee.

B. Motion FS_2020_07 Academic Calendar and Schedules Committee (Legislation. Majority vote at one meeting, no second required.) Revise the AY22 calendar to conform to the senate approved constraints (FS_2019_32).

Be it resolved to revise the UA Little Rock AY 22 academic calendar as shown in Attachment A (underline indicates addition; strikethrough indicates deletion).

Commentary: The senate passed legislation (FS_2019_32) that established constraints for the academic calendar making it possible to standardize the calendar building process and build a three to five year academic calendar. This motion makes the necessary changes to the AY 22 calendar to conform to those constraints.

- C. **Motion FS_2020_08** Executive Committee (Legislation. Majority vote at one meeting, no second required.) Amendment to Election Rules for Assembly President (FS_2018_13).

Be it resolved to amend the election rules for UA Little Rock Assembly President to add balloting procedures for the chancellor, the executive vice chancellor and provost, all vice chancellors, and associate vice chancellors as shown in Attachment C (underline indicates addition; strikethrough indicates deletion); and

Be it further resolved that upon approval the changes are implemented immediately.

Commentary: The original legislation neglected to provide balloting instructions for members of the university assembly who are not organized in academic colleges, the staff senate, or the student government association.

- IX. Open Forum
- X. Adjournment

Attachment A: AY 22 Academic Calendar**FALL 2021****F T Fall Full Term (regular semester)**

Classes Begin	August 23
Last Day to Drop an Individual Class	October 19
Last Day to Withdraw From All Classes	December 3 <u>6</u>
Last Day of Class	December 6
Consultation Day	December 6
Final Exams	December 7 – 14
Grades Due	December 16

910 First - 9 - Week Term

Classes Begin	August 23
Last Day to Drop an Individual Class	September 24
Last Day to Withdraw From All Classes	October 22
Last Day of Class	October 25
Final Exams	October 25
Grades Due	October 27 <u>28</u>

710 First - 7 - Week Term

Classes Begin	August 23
Last Day to Drop an Individual Class	September 22 <u>21</u>
Last Day to Withdraw From All Classes	October 12
Last Day of Class	October 13
Final Exams	October 13
Grades Due	October 15

510 First - 5 - Week Term

Classes Begin	August 23
Last Day to Drop an Individual Class	September 10 <u>9</u>
Last Day to Withdraw From All Classes	September 24
Last Day of Class	September 27
Final Exams	September 27
Grades Due	September 28

920 Second - 9 - Week Term

Classes Begin	September 27 <u>October 4</u>
Last Day to Drop an Individual Class	November 4 <u>4</u>
Last Day to Withdraw From All Classes	December 2 <u>9</u>
Last Day of Class	December 3 <u>10</u>
Final Exams	December 3 <u>10</u>
Grades Due	December 7 <u>15</u>

520 Second - 5 - Week Term

Classes Begin	September 29 <u>28</u>
Last Day to Drop an Individual Class	October 18 <u>14</u>
Last Day to Withdraw From All Classes	November 1 <u>October 29</u>
Last Day of Class	November 2 <u>1</u>
Final Exams	November 2 <u>1</u>
Grades Due	November 3 <u>2</u>

720 Second - 7 - Week Term

Classes Begin	October 18
Last Day to Drop an Individual Class	November 16 <u>12</u>
Last Day to Withdraw From All Classes	December 13
Last Day of Class	December 14
Final Exams	December 14
Grades Due	December 16

530 Third - 5 - Week Term

Classes Begin	November 4 <u>2</u>
Last Day to Drop an Individual Class	November 30 <u>18</u>
Last Day to Withdraw From All Classes	December 14 <u>10</u>
Last Day of Class	December 15 <u>13</u>
Final Exams	December 15 <u>13</u>
Grades Due	December 16 <u>15</u>

Spring 2022**F T Spring Full Term (regular semester)**

Classes Begin	January 18
Last Day to Drop an Individual Class	Mar-15
Last Day to Withdraw From All Classes	April 29 <u>May 2</u>
Last Day of Class	May 3 <u>May 2</u>
Consultation Day	May 4 <u>May 3</u>
Final Exams	May 4 3 – May 10
Grades Due	May 12

910 First - 9 - Week Term

Classes Begin	January 18
Last Day to Drop an Individual Class	February 24 <u>18</u>
Last Day to Withdraw From All Classes	March 18 <u>28</u>
Last Day of Class	March 28 <u>29</u>
Final Exams	March 28 <u>29</u>
Grades Due	March 30 <u>31</u>

710 First - 7 - Week Term

Classes Begin	January 18
Last Day to Drop an Individual Class	February 16 <u>14</u>
Last Day to Withdraw From All Classes	March 8 <u>9</u>
Last Day of Class	March 9 <u>10</u>
Final Exams	March 10
Grades Due	March 11

510 First - 5 - Week Term

Classes Begin	January 18
Last Day to Drop an Individual Class	February 4 <u>3</u>
Last Day to Withdraw From All Classes	February 18
Last Day of Class	February 21
Final Exams	February 21

	Grades Due	February 22 <u>23</u>
920	Second - 9 - Week Term	
	Classes Begin	February 28 <u>March 1</u>
	Last Day to Drop an Individual Class	April 5 <u>8</u>
	Last Day to Withdraw From All Classes	May 5 <u>6</u>
	Last Day of Class	May 6 <u>9</u>
	Final Exams	May 6 <u>9</u>
	Grades Due	May 10 <u>11</u>
520	Second - 5 - Week Term	
	Classes Begin	February 23 <u>22</u>
	Last Day to Drop an Individual Class	March 14 <u>10</u>
	Last Day to Withdraw From All Classes	April 4 <u>1</u>
	Last Day of Class	April 5 <u>4</u>
	Final Exams	April 5 <u>4</u>
	Grades Due	April 6 <u>5</u>
720	Second - 7 - Week Term	
	Classes Begin	March 14
	Last Day to Drop an Individual Class	April 20 <u>15</u>
	Last Day to Withdraw From All Classes	May 9 <u>10</u>
	Last Day of Class	May 10 <u>11</u>
	Final Exams	May 10 <u>11</u>
	Grades Due	May 12
530	Third - 5 - Week Term	
	Classes Begin	April 7 <u>5</u>
	Last Day to Drop an Individual Class	April 26 <u>21</u>
	Last Day to Withdraw From All Classes	May 10 <u>6</u>
	Last Day of Class	May 11 <u>9</u>
	Final Exams	May 11 <u>9</u>
	Grades Due	May 12 <u>11</u>

Summer 2022

Summer 1

Classes Begin	May 23
Last Day to Drop an Individual Class	June 28 <u>24</u>
Last Day to Withdraw From All Classes	July 25
Last Day of Class	July 26
Final Exams	July 26
Grades Due By NOON	July 28

Summer 2

Classes Begin	May 23
Last Day to Drop an Individual Class	June 10 <u>9</u>
Last Day to Withdraw From All Classes	June 24

Last Day of Class	June 27
Final Exams	June 27
Grades Due By NOON	June 28 <u>29</u>

Summer 3

Classes Begin	June 6
Last Day to Drop an Individual Class	July 6 <u>1</u>
Last Day to Withdraw From All Classes	July 26 <u>27</u>
Last Day of Class	July 27 <u>28</u>
Final Exams	July 27 <u>28</u>
Grades Due By NOON	July 29 <u>August 1</u>

Summer 4

Classes Begin	June 29 <u>July 1</u>
Last Day to Drop an Individual Class	July 19 <u>20</u>
Last Day to Withdraw From All Classes	August 2 <u>4</u>
Last Day of Class	August 3 <u>5</u>
Final Exams	August 3 <u>5</u>
Grades Due By NOON	August 4 <u>8</u>

Attachment B

Presidential Election Procedures

Eligibility: Voting members of the university assembly are eligible to vote.

Nominations: Nominations may be made by the Committee on Committees on a date to be set by the Assembly President. The Committee on Committees will meet on a date set by the Assembly President to nominate the candidate(s) and prepare the ballots.

Balloting place: Academic units will vote at the office of the dean/director for the college/school/library¹. Staff Senate will vote at a place to be determined by the president of the staff senate. Students will vote at a place to be determined by the Student Government Association president. The chancellor, executive vice chancellor and provost, all vice chancellors, and associate vice chancellors will vote at the office of the chancellor.

Ballots: All ballots will be identical and secret (no identifying information about the voter on the ballot). For academic units, the dean's office will construct a list of eligible voting members, and check off the name when the ballot is distributed to the voter. The president of Staff Senate will construct a list of eligible voting members, and check off the name when the ballot is distributed to the voter. The SGA president will construct a list of eligible voting members and check off the name when the ballot is distributed to the voter. The chancellor will construct a list of eligible voting members at or above the associate vice chancellor level. The voter will place the ballot in a sealed ballot box maintained by the ~~dean's~~ designated office. There will be a place to write in a name.

Not on the list: For those eligible voters not on the list, the ballot will be placed in a sealed envelope with an identifying number on the outside. The number and name of the voter will be maintained on a separate list. All such ballots and the list will be delivered to the Parliamentarian of the Faculty Senate. The Faculty Senate Executive Committee will determine eligibility.

At poll closing, all ballots will be delivered to the Parliamentarian of the Faculty Senate. The Faculty Senate Executive Committee will count the votes.

The faculty member who receives the most votes will be the next president of the assembly.

¹ Faculty members in IELP, Academic Success, and University College will be represented through CoSSC (see "University Representation for Academic Success and IELP," 5/3/2014).